

ENTERTAINMENT PAYROLL SERVICES, INC.

DIRECT DEPOSIT FOR PAYROLL

Direct deposit is available for all employees with a checking or savings account at any bank in the United States. The money will be available in your bank account on payday - no waiting for the check to arrive in the mail.

To sign up for direct deposit, simply fill out the form below and attach a check from your checking account on which you have written "VOID," or a savings account deposit slip. The process takes about two payrolls from when you turn in this form until your first payroll will be deposited directly. In the meantime you will receive your check as usual.

If you elect to not sign up for direct deposit, please note that all checks are mailed on payday. It may take up to 5-7 business days for the US Postal Service to deliver these checks. NO SPECIAL ARRANGEMENTS FOR PICKING UP CHECKS WILL BE MADE.

I hereby authorize Entertainment Payroll Services, Inc., hereinafter called COMPANY, to initiate credit entries or such adjusting entries, either debit or credit that are necessary for corrections, to my CHECKING [] SAVINGS [] account indicated below and the bank named below, hereinafter called DEPOSITORY, to credit the same to such account.

Depository Name _____ **Branch** _____

City _____ **State** _____

Trans /Routing No. | : _____ | : **Account No.** | : _____ | | ■

Note: When filling out the account #s please include any zeros that are included at the beginning or end of the account number.

This authority is to remain in full force until COMPANY has received written notification from me of its termination in such time and in such manner as to afford COMPANY a reasonable opportunity to act on it.

Signed _____

Date _____ **Print Name** _____

Questions or Correspondence can be directed to:
EPS, P.O. BOX #953, CLEMMONS, NC 27012
PHONE (336) 764-5744 • FAX (336) 764-5699
EMAIL kristina@entertainment-payroll.com